



## PERSONAL DATA SECURITY BREACH REPORT FORM

If you discover a personal data security breach, please notify your Manager immediately. Please complete this form and return it to the Service Manager at [lynda@limerickcil.com](mailto:lynda@limerickcil.com) as soon as possible.

Notification of Data Security Breach	
Date(s) of Breach:	
Date Incident was discovered:	
Name of Person Reporting Incident:	
Contact Details of Person Reporting Incident:	
Brief Description of Personal Data Security Breach:	
Number of Data Subjects affected – if known:	
Brief Description of any action since breach was discovered:	
Was incident report to the Office of the Data Protection Commissioner?	
For Information Compliance Office Use Only Report received by:	
Date:	
Action:	
Date:	